



Memorandum

April 13, 2018

To: Finance Committee

From: Tiffany Cummins, Town Clerk

Cc: *Mayor & Town Council; Angela K. Clem, Town Manager; Mandy R. Belyea, Deputy Town Manager; John B. O'Neill, Director of Finance; Administration; Media*

Re: **Finance Committee Meeting – 17 April 2018**

The purpose of this memorandum is to notify you of the Finance Committee meeting to be held on **Tuesday, April 17, 2018, at 5:30 pm** in the Planning Commission Room of the Municipal Office. Agenda topic(s) include:

- *Recommendation pertaining to annual write-off of uncollectable utility and tax bills for 2012*
- *FY 2018 Budget Amendment for June 2018*
- *Discussion pertaining to USDA RD proceeds for the Downtown Parking Lot Project*

If you should have any questions or concerns, please contact me at the Municipal Office.