



Memorandum

January 14, 2022

To: Personnel and Finance Committees

From: Mandy Helsley, Town Clerk

Cc: Mayor & Town Council; Town Manager; Town Administration and Department Heads; Media

Re: Personnel & Finance Committee Meetings – 20 January 2022

The purpose of this memorandum is to notify you of the following meetings to be held on **Thursday, January 20, 2022, at 5:30 pm** in the Council Chambers of the Municipal Office. Agenda topic(s) include:

Meeting/Topic	Date/Time
Personnel Committee Meeting: <ul style="list-style-type: none">Discussion of a temporary COVID sick leave policy	20 January 2022 at 5:30pm
Finance Committee Meeting: <ul style="list-style-type: none">Closed session pursuant to State Code Section 2.2-3711.3 of the Code of Virginia of 1950, as amended, for the purpose of discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. (Specifically, acquisition of real property)	Immediately following the Personnel Committee Meeting

If you should have any questions or concerns, please contact me at the Municipal Office.